



# TOWN OF ST. JOHNSBURY

St. Johnsbury Emergency Dispatch  
1187 Main Street, Suite 1  
St. Johnsbury, VT 05819  
802-748-2314  
[www.stjvt.com](http://www.stjvt.com)

Town Manager 802-748-3926  
Town Clerk 802-748-4331  
Fire 802-748-8925  
Dispatch 802-748-2314  
Public Works 802-748-4408  
Assessor Office 802-748-4272

The Town of St. Johnsbury is currently accepting applicants for the positions of Full-Time and Part-Time Emergency Dispatchers.

The Dispatch Center handles emergency and non-emergency calls for the St. Johnsbury Police and Fire Departments and surrounding EMS and Fire organizations. Dispatchers are responsible for maintaining complete and accurate documentation, serving as a point of contact for after-hours Town needs, and maintaining professionalism while answering individuals experiencing stressful situations.

We seek professional candidates with a strong work ethic, positive attitude, attention to detail, and ability to multi-task to join our team. Applicants must have a high school diploma or equivalent, a valid driver's license, and pass a criminal background check. Both positions require working shifts, holidays, and weekends.

Full-time employment offers compensation based on a collective bargaining agreement and a generous benefits package including health, life, short-term disability insurance, retirement and 457 plans, as well as paid personal days, vacation time and sick time benefits.

Part-time employment offers competitive compensation and consists of up to 23 hours per week of work.

Previous experience in emergency services or public safety is desirable but willing to train the right applicant.

Please submit resumes along with a letter of interest to:

Town of St. Johnsbury  
Attention: Rachel Waterhouse, Human Resources  
51 Depot Square, Suite 3  
St. Johnsbury, VT 05819  
[rwaterhouse@stjvt.com](mailto:rwaterhouse@stjvt.com)

\*St. Johnsbury is an equal opportunity employer