

St. Johnsbury Cemetery Commission
December 10, 2020

The St. Johnsbury Cemetery Commission met via Zoom. In attendance were Lauren Jarvi, Bryan LeBlanc, Tim Clouatre, Andy Dussault, and Chad Whitehead.

Meeting called to order by Lauren at 8:00 AM.

Tim moved to approve the minutes from our October 8 meeting. Seconded by Lauren. Approved by T&L

Tim provided his initial draft of the Bylaws and Policies for our review. We agreed it will take several sessions to consider it. Lauren suggested we begin with the first three sections at our January meeting.

Bryan explained about the information he's gathered re fencing options and pricing. We'll review and consider all options before deciding on this, and will begin with the CVBY. Apparently metal fencing options are very expensive so we'll likely be looking at either planks or split rail. The initial cost as well as long-term maintenance and durability will be considered.

We discussed the proposed budget for FY22. Since there's still uncertainty about what we want to install for fencing, as well as the volatility of materials pricing it was agreed at Chad's suggestion that we include \$2,000 in a fencing reserve fund to be added to another year. As it appears the Town Meeting and budget vote may be delayed this year we could modify the budget with an actual amount for fencing if we've made the decision by the time the Select Board will be voting on their budget, which includes ours.

The largest expense item is for mowing and maintenance which is being done by the Town DPW, estimated at \$19,500.

Bryan moved to approve the budget as proposed. See attached. Total amount to be requested is \$20,800. Lauren seconded the motion. Approved by B & L. Tim had to leave early.

Lauren spoke of her conversation with Laura Thayer regarding the cemetery in St J Center, north of the Mall. We hope to continue a dialogue with her and Dale Dublois with the goal of easing the ownership transition to the Town, assuming this will happen eventually.

Bryan moved to adjourn at 8:48 AM. Seconded by Lauren. Approved by B&L