

St. Johnsbury Cemetery Commission  
August 18, 2022

The St. Johnsbury Cemetery Commission met at the Welcome Center. In attendance were Tim Clouatre, Bryan LeBlanc, Lauren Jarvi and Chad Whitehead

Meeting called to order by Lauren at 8:02 AM.

Tim moved to approve the minutes of the July 14, 2022 and July 28, 2022 meetings. Seconded by Bryan  
Approved by T&B

Tim made a motion to contract with Anair Memorials in St Johnsbury to provide cleaning of monuments and cleaning and straightening and repair at CVBY. He gave us a quote of \$2,700 to complete this work. Motion approved by T&B We understand this work should be completed this fall. This supersedes the motion made and approved at our July 28 meeting that covered cleaning only. We may add an additional amount to his agreement in the event there are repairs needed at A-H. To be determined.

The ongoing matter with Peter Eaton and his request to remove and relocate his mother's urn to another cemetery has resurfaced. While we understand the monument has been moved, Mr. Eaton was not successful in locating said urn on the lot, and is now interested in transferring his deed to his wife's niece. This may or may not happen. Tim has been guiding him through the necessary steps to complete this process correctly.

We discussed the request from Caledonia Life Services for details on contact and fee information for Grove and Ayer-Hawkins. They are looking to update and complete their records for families looking to make burial decisions. Most all of what they're looking for is in our Rules & Regulations, now posted on the Town website under Governing Documents as well as Public Meeting Documents. Chad continues to function as our Sexton, until other arrangements are made.

We reviewed the FY22 year-end financial statements and discussed the continued challenge of having the town provide mowing services, which they are doing, and will through the end of this year. Potential changes in how the Public Works Department assigns projects may impact this going forward. We'll be revisiting this in the fall as the budget is being considered for FY23.

Bryan moved to adjourn the meeting at 8:48, seconded by Tim. Approved by B&T.

Our next meeting will be on September 8