

St. Johnsbury Cemetery Commission
April 20, 2023

The St. Johnsbury Cemetery Commission met at the Welcome Center. In attendance were Bryan LeBlanc, Tim Clouatre (via phone call), Lauren Järvi and Chad Whitehead.

Meeting called to order by Lauren at 8:00 AM.

Bryan moved to approve the minutes for the January 20 2023 meeting. Tim seconded the motion which was approved by B & T.

Lauren moved to approve a reimbursement of \$62.01 to Bryan for D2 cleaner that he had purchased, and Bryan moved to approve a reimbursement of \$80 to Lauren for three years dues to VOCA. Seconded by Tim and approved by T,B & L.

Lauren agreed to continue to serve as chair and clerk of this commission

We discussed the final details of compensation for the Sexton position that has been under consideration for a LONG time. We have a job description and Lauren moved to offer an annual stipend of \$2,000 along with an hourly rate of \$20. Bryan seconded. Approved by B, T & L. Lauren will connect with Rachel to have the ad posted in the Cal Rec and on Indeed.

Chad confirmed that the summer mowing and maintenance will be done by Town crews as the past.

Bryan is volunteering to coordinate the Sophomore Stewardship Day at the Grove Cemetery on May 5. Multiple classes of STJA students will be involved in spring clean-up tasks.

Bryan moved to adjourn the meeting at 8:25, seconded by Tim. Approved by B&T.

Our next meeting will be on May 11.