



# Town of St. Johnsbury

## Design Advisory Committee

51 Depot Square, St. Johnsbury, VT 05819

MINUTES September 11, 2023

Members Present: Bob Swartz, Mary Hughes, Ashleigh Moriarty, Lorna Higgs

### Approved August Minutes

#### New Business

There were no applications to review.

#### Old Business

- Discussed DAC Mission and Goals. Serious consideration was given to changing the DAC name to better describe its function: *Historic District Review Committee*. The current mission statement would need to be modified slightly, but all agreed the change would clarify the committee's purpose "to protect and enhance the Historic District." The process in place is to thoroughly review applications, provide helpful resources as needed, and communicate effectively with the DRB. The word "Advisory" however, is confusing to some and does not adequately describe the careful deliberation each application receives. It was agreed that a meeting with the Town Manager, Zoning Administrator, DRB Chair, and Select Board Chair would be helpful as we work to improve our function and standing. No action was taken at this time.
- Committee membership: Robin Jacobs will attend the next meeting when we have applications to review.

#### Other

- Inquiry: Solar Panels St. Andrew's Episcopal Church is investigating the possibility of using solar energy and may seek guidance in the future about installing solar panels on their building in the historic district.
- It was noted that the Academy repainted the former South Church this summer. The DAC was not informed of the color change and Bob will remind the Facilities Director that there are permitting procedures that need to be followed in the Historic District.

Meeting adjourned 5:45 PM | Next meeting October 9 @ 5:00 pm

Respectfully submitted, Lorna Higgs