

DESIGN ADVISORY COMMITTEE

MINUTES

DATE: March 11, 2024, 5 PM

LOCATION: Visitor's Center, 3rd Floor Conference Room

1. **Approval of minutes from prior meeting** - Minutes from the February 12, 2024 meeting were approved.
2. **New Business:**
 - a. **Campfire Restaurant:** 418 Railroad Street, application for a 3' x 3' black metal sign with a campfire logo cutout; no wording at this time. This will be attached to the existing signboard above the awning (Central Cafe lettering will be removed). The sign will have a warm light that will illuminate the sign from within without projection by pointing toward the existing signboard, held within a 2' lip. The applicant will provide a new application before making any changes to the sign such as wording or additional lighting. *Sign approved.*
 - b. **Birches Restaurant:** 397 Railroad Street, application for a wood sign that is 48" x 17", in the entablature above the window awning. Sign reads "Birches Restaurant". The trees are white; the words and frame are natural wood; background is black. *Sign application approved via email on 3/7/24, and in person in meeting.*
 - c. **Kingdom Home Goods and Antiques:** 443 Railroad Street, application for a wood sign that is approximately 1.5' tall x 7' wide. It will be going on the covered "porch" area to the right of the door. This sign will not be displayed up above on the brick portion of the building. *Sign application approved via email on 3/7/24, and in person in meeting*

3. Old Business:

- a. Consider New Members:** There are currently 2 open spots available on the committee.
- b. Reorganize DAC:** Bob Swartz is stepping down from many years as the chairperson of the DAC. The committee will move to a co-chair format with Lorna Higgs and Diane Cummings serving in these positions. A substitute from the committee will step in when either of the co-chairs are absent
- c. DRB Meeting:** Lorna Higgs and Diane Cummings will attend the next DRB meeting (3/31/23)
- d. Welcome Center Key & DAC Records:** Diane Cummings will hold the key to the Welcome Center. The records, including the USB, will remain in the Welcome Center in a space to be determined. These records are temporarily held by Gillian Sewake.

4. Adjourned at 6:40 PM

Respectfully submitted, Ashleigh Moriarty