

St. Johnsbury Cemetery Commission
April 21, 2022

The St. Johnsbury Cemetery Commission met at the Welcome Center. In attendance were Lauren Jarvi, Tim Clouatre, Brian Leblanc, Andy Dussault and Chad Whitehead

Meeting called to order by Lauren at 8:04 AM.

Tim moved to approve the minutes of the February 10, 2022 meeting. Seconded by Lauren Approved by T&L

It was discussed and agreed that Lauren will continue to serve as chair and clerk of this Commission.

According to Chad the town will continue to provide mowing and site maintenance services for the town cemeteries this year as in the recent past.

Chad will also see that the town website has our recently approved Policies and Procedures as well as the fee schedule posted.

Andy provided a summary of his conversations with Laura Thayer and Dale Dublois regarding the St Johnsbury Center Cemetery. Lauren will call Laura next week and see about meeting with her to begin the process of organizing the records, deeds, maps and history of this cemetery. Chad will see about the process of how to dissolve the existing association in advance of the town assuming control of this cemetery. Tim was able to provide a copy of the Bylaws of that cemetery.

Tim had a conversation with Steve Lawrie at Anair Memorials regarding cleaning and maintenance of the memorials in our cemeteries. He'll see about getting a quote and details on the scope of services that could be provided. Lauren will reach out again to Heritage Memorials in Newport to see if they're interested in providing a quote as well.

Lauren will contact Shane at Truline regarding the progress on his work at the CVBY and Grove, and discuss adding the Ayer-Hawkins Cemetery to his list.

Tim moved to adjourn the meeting at 9:08, seconded by Lauren. Approved by T&L.

Our next meeting will be on May 19