St. Johnsbury Cemetery Commission
July 9, 2026

The St. Johnsbury Cemetery Commission met at the town conference room. In attendance were Tim Clouatre, Lauren Järvi, Karen Budde and Chad Whitehead..

Meeting called to order by Lauren at 8:00AM.

Tim made a motion to approve the minutes from our June 11 meeting. Seconded by Lauren. Approved by T & L.

Shane Clark from Truline Land Surveying has provided us with his Survey Quote for a Gravestone & Plot Location Survey at the Centervale new section as discussed last month. Tim moved to accept the quote at $2,800 with potential additional fees at $190/hour for setting/replacing lot markers (2 workers). Lauren seconded the motion. Approved by Tim and Lauren. Karen will work with Shane to confirm the results of this project will meet our needs.

We had also received an estimate from MRM Landscaping for fencing and gate at Centervale as discussed on site last month. Tim made a notion to accept the estimate of $5,420 for the approximately 104' of 'tall decorative fencing' as described along with a gate at $1,670 for a total of $7,090. Seconded by Lauren. Approved by Tim and Lauren. Karen will work with Mike on this project as to actual location of the gate.

We understand that both of these expenditures will come from our General Fund budget or our Reserve account.

Karen will see about ordering a dog station to be installed at Centervale in an effort to reduce the amount of inappropriate and prohibited dog activity at that location.

Karen also reported that the Austin/Brisson family has returned to the town the cremation lot at Grove they had purchased as they requested. It is available to be resold.

We continued our discussion of our policy of requiring a cement vault for cremation remains. No decision was made to modify our existing language. Tim is looking into what approach other cemeteries use in these cases.

Chad suggested we plan to have Steve and Kathy from DPW attend a meeting in the fall and again after Town Meeting to explore what we would like for them to commit to doing for us next year. Lauren made a note to that effect to be sure it happens.

Chad agreed to follow up with DPW regarding outstanding work that has been requested in particular gravel on the road at Centervale. He'll also determine if we need to request the Select Board to authorize us moving funds in our Reserve Account to our General Fund account or if we have full authority on our own. We understand there is very likely an additional amount to be added to the existing reserve after the audit for FY26 is completed this fall.

Tim moved to adjourn at 8:50, seconded by Lauren. Approved by T&L,

Our next meeting will be on August 13.

Duration: 00:52:30

Shareable link: https://us02web.zoom.us/rec/share/OeN-2qTgF31px0Xs6xdXpG7pl93xmEkjOLFekPcGMCHmMxBsxHzsWRnB9qRP1pLB.UeVrHnMOlBJmHnKQ

Passcode: V4b=9JY=