

Design Advisory Committee Meeting  
July 1, 2019, 5 PM  
Location: 181 Maple Street, St. Johnsbury

Members present: Bob Swartz, Diane Cummings, Kim Behr, Mary Hughes, Michael Robey, Lorna Higgs, Kelly Doyle, Ashleigh Moriarty

- I. Review of the minutes of the June meeting: Motion to accept made by Lorna Higgs, seconded by Diane Cummings. Minutes approved.
- II. New Request: Retaining wall at 181 Maple Street presented by Kelly Doyle. A plan for fixing the current retaining wall on the east side of the property was presented. This plan will involve removing the wall in parcels to allow for excavation and structural work to improve the integrity of the wall and, therefore, prevent further erosion and damage to the home. The cement wall blocks will be replaced once the structural integrity of the land is in tact. An option of terracing the land in this section was proposed by a committee member. A motion to recommend this work for approval was made for either option (1) replacing the existing wall as-is once the structure is repaired, or 2) using some of the current cement blocks for terracing). The decision of which option is in the best interest of the property will be decided with recommendations from the contractor once the work begins. Kimberly Behr made the motion for approval, seconded by Mary Hughes.
- III. New Business: The committee was informed that there may be some changes to the Fairbanks Museum parking lot plan (see minutes from June 2019). Updates will be given to the DAC once details are known.
- IV. Next meeting date: August 5, 2019, at 5:00 PM