



# TOWN OF ST. JOHNSBURY

Planning Commission  
St. Johnsbury, VT 05819  
Tuesday, December 17, 2019  
7:00 PM – Regular Meeting  
Welcome Center – 51 Depot Square

## *Draft Minutes*

Confirm Quorum of Members Present:

Jim Brown, Chair ☒ Ben Copans, Vice chair ☐ Ed Behr, Clerk ☒ Bud Stevens ☐ Larry Dolan ☒

Others attending: ☐ ZA Paul Berlejung

1. Convene Regular Meeting - 7:05
2. Review Agenda - no changes
3. Public Comment – non present
4. Approval of minutes, 11/19/19 – tabled till next meeting. Motion by Ed, 2<sup>nd</sup> by Larry. Passed.
5. Town Admin report – a. Town budget, special meeting scheduled for 1/06/20 for public input. Garden maintenance budget now in DPW.  
B. Opportunity zone prospectus, NVDA hosting meeting in Newport. C. Housing committee, up to \$30k approved, applications available in Feb. 2020. D. Code compliance, 4<sup>th</sup> set of letters gone out to non-compliant land lords. E. Communications Union District, meeting Wednesday to determine if CUD is recommended to SB. F. Robert Holmes hired as Parking Enforcement Officer. G. Caledonia Food Co-op., project finalized in spring of 2020. H. Property reappraisal, 65% of St. J. properties have been inspected. I. Website, update by Jan 2020. J. Construction projects, winter hold.
6. ZA Report – Code compliance, new downtown stores going in, some sharing about church in town doing work for the homeless.
7. NFIP, National Flood Insurance Program, bylaw changes. Continued work. Clean copy, final review work, finalize schedule for PC public hearing. Ben handed out 3 print outs with changes. Jim will share with Chad and Kevin, as FYI's. Jan. meeting for final look at's, move to a Public Hearing in 2020.
8. Replacing July 12, 2017, amendments: def of self-storage unit, freight storage containers, pet services, veterinary services, Sect 443: freight storage container. Clean copy review. Changes made: 3k c.f., permitted in Industrial, Commercial, not to exceed 55', both temp and permanent, may not be visible from residential roads.
9. Town web page review – PC members info, emails. Change 7 to 5 members.
10. Town Plan review – look at transportation needs. Ed brought in 24 VSA, #4325, Power and duties of planning commissions. Read through, discussed salient points.
11. Other business – none
12. Adjournment Motion by Ed, 2<sup>nd</sup> by Larry. 8:53pm

Times indicated are meant to be suggested, permissive, not absolute indicators, and can be changed during discussions.