

St. Johnsbury Rental Housing Improvement Grant Program Advisory Meeting

Minutes/April 8th, 2022

Present, Members: Patricia Janssen, Irene Nagle, Patrick Shattuck, Alice Kitchel, Fred DeMarzo

Advisor: Joe Kasprzak, Assistant Town Manager

Members welcomed Fred DeMarzo to the committee.

The minutes of the previous meeting, March 11, 2022, were accepted with one correction, AARPA changed to ARPA.

Report from the Select Board Meeting, March 14th, 2022

The St. Johnsbury Select Board approved the RHIGP advisory committee for the 2022-2023 year; Patricia Janssen (one year), Irene Nagle (one year), Alice Kitchel (one year), Patrick Shattuck (two years), and Fred DeMarzo (two years).

The select board also approved the updated application form for the 2022-2023 year including new criteria for energy efficient projects.

Officers for 2022-2023 Patrick Shattuck made the motion and Fred DeMarzo seconded that the RHIGP officers for the 2022-2023 year are, Patricia Janssen, chair and Irene Nagle and Alice Kitchel co-secretaries, alternating the notetaking. Passed unanimously.

Round 1 of the Rental Housing Improvement Grant for 2022 (April 1 – April 30, 2022)

No applications have been received at this date.

Joe Kasprzak and Patricia Janssen met with the St. Johnsbury Energy Committee to go over the energy efficiency projects now available for grants. With their suggestions, the RHIGP committee developed a working understanding of how energy efficient projects will be awarded discretionary points in a submitted application. This clarity will help those answering prospective applicants' questions. The energy committee will be available to assist as well.

Joe Kasprzak noted that the St. Johnsbury ARPA committee is considering which projects to select for funding. He suggested that the RHIGP committee submit a request in the near future for funds to support the committee's RHIG program. He will inform the committee about this going forward.

The next meeting is scheduled for May 20th at 11:00 AM when the committee will evaluate the received grant applications.

The meeting adjourned at 11:58 AM.

Respectfully submitted, Alice Kitchel