

Special Meeting of the St. Johnsbury Select Board May 06, 2019 at 5:30 PM-Pomerleau Building

Present- SB: Kevin Oddy, Chair, Tim Angell, Dennis Smith, Jeff Moore

Staff-Town Manager-Chad Whitehead; Assistant Town Manager- Joe Kasprzak, Town Clerk Stacy Jewell

Press: Northern Vermont University

Tax Increment Finance Informational Meeting:

- Joe Kasprzak did a brief Tax Increment Finance Overview and introduced Stephanie Hainley of White and Burke, the Town's consultant to assist with the development of the Tax Increment Finance Plans.
- Stephanie Hainley addressed the board and presented a slide show to outline the process and timelines.
- Jeff Moore asked if we were restricted to just projects designated in the plan and Stephanie indicated that as projects developed we would need to go back to the State to update the plan.
- John Goodrich asked about the definition of "Start" and Stephanie indicated the district is created when the Select Board accepts the plan. The town then has 10 years to invest and 20 years to capture increment to pay back bonds.
- Susan Cherry asked if people should come in with potential development at this time and Stephanie indicated people should provide feedback.
- Irene Nagle asked what level of detail is provided to the public prior to bond vote and Stephanie indicated that the financing is laid out well, sometimes the development agreement is available.
- John Goodrich asked if starting small or with laying out everything we can think of is more advantageous and Stephanie indicated that starting small for this community was recommended.
- Dennis asked what the lead time was to add projects into the plan and Stephanie indicated that it was generally 3-6 weeks.
- John Goodrich asked if there were gray areas regarding the plans and what would be eligible and Stephanie indicated there were not, with the exception of brownfield clean up which the Town can do on private property.

Request to Cater Permit:

- Amanda Cochrane of Umbrella addressed the board with Tara Holt of the Chamber to request a catering permit for approximately 150 people at the Welcome Center.
- Dennis asked if the bathrooms seemed adequate and Amanda indicated they were.
- Kevin asked if they intended to be inside or would be outside as well and Amanda indicated they did not intend to host the event outside.
- Kevin indicated he had concerns about traffic and outside consumption of alcohol and Amanda indicated there would not be outside consumption of alcohol.
- Dennis asked what the liability insurance limit was on the caterer's license and Stacy indicated it was \$2M.

- Ron Stein indicated he was glad the Town was looking at the opportunity to use the Welcome Center for events like this.
- Amanda indicated that they would be responsible for trash and recycling and cleaning.
- On a motion by Jeff and second by Dennis the board approved the catering permit for Craftsbury General Store for the Umbrella Fundraiser on May 10 from 6:00pm to 10:00 pm with the condition that the occupancy be approved by the State Fire Marshall.

On a motion by Tim and second by Dennis the meeting was adjourned.