

Meeting of the St. Johnsbury Select Board June 24, 2019 at 6:00 PM-Pomerleau Building

Present- SB: Kevin Oddy, Chair, Tim Angell, Brendan Hughes, Dennis Smith
Staff-Town Manager-Chad Whitehead; Assistant Town Manager- Joe Kasprzak; Town Clerk
Stacy Jewell; Fire Chief Jon Bouffard and Fire Marshall Andrew Buckley
Press: KATV; T. Wellington; J Twombly

Public Comment:

- none

Warrants:

- On a motion by Dennis and second by Brendan the warrants were approved.

Liquor Licenses:

- none.

Minutes:

- On a motion by Dennis and second by Brendan the minutes for the 5/13/2019 Special Select Board Meeting were approved.
- On a motion by Brendan and second by Dennis the minutes for the 5/13/2019 regular meeting were approved.
- On a motion by Tim and second by Brendan the remaining minutes were tabled.

Code Compliance/Fire Marshall Update:

- Chad introduced Fire Marshall Andrew Buckley to the Select Board
- Andrew reviewed his background and discussed a preliminary outline of the inspection process.

Deputy Health Officer Appointment

- On a motion by Dennis and second by Tim the board appointed Andrew Buckley as the Deputy Health Officer.

Rates/Fees, Clerk's Office Recording Fees:

- On a motion by Denis and second by Brendan the board revised the Certificate of Compliance fee for zoning applications from \$10 to \$15.

Portland Street Scoping Study Proposals:

- Chad presented the board with the scoping study review scores completed by members of the bicycle and pedestrian committee and Dennis Smith and made a recommendation to award the project to Stantec.
- The board authorized the Town Manager to enter into an agreement with Stantec for the Portland Street Scoping Study in the amount of \$40,000.

Manager's Report: Chad Whitehead provided the following updates:

- The Planning work for the Public Safety Building was being finalized and the consultants would be asked to present information to the select board at a meeting in the near future.
- CN Brown Phase I was complete and the Phase II was being scheduled.

- The Abatement Contractor was selected for the KC Rental Building at 195 Bay Street.
- The Lister's were conducting grievance hearings this week.
- Tax sale was scheduled for the week of August 22.

Other Business:

- Jim Brown asked about the Route 2/South Main Street project and Chad indicated it was advertised for bids currently with a scheduled completion date this fall.

The meeting adjourned on a motion by Tim and second by Brendan.