

Meeting of the St. Johnsbury Select Board August 26, 2019 at 6:00 PM-Pomerleau Building

Present- SB: Kevin Oddy, Chair, Tim Angell, Dennis Smith; Jeff Moore
Staff-Town Manager-Chad Whitehead; Assistant Town Manager- Joe Kasprzak; DPW Hugh Wescott and Bart Mitchell; Fire Chief Jon Bouffard.
Press: KATV; Todd Wellington; Justin Twombly

Public Comment:

- Susan Aiken at 100 Pearl Street, addressed the board about some concerns about the parking lot located adjacent to her building.

Warrants:

- On a motion by Dennis and second by Jeff the warrants were approved.

Liquor Licenses:

- none

Minutes:

- none

Event Permit:

- On a motion by Dennis and second by Jeff, The select board approved the road closure on Railroad Street from TD Bank to Eastern Avenue on September 14, 2019 from 7:00am to 5:00pm for the Colors of the Kingdom event.
- On a motion by and second by Dennis the board approved the road closure on Prospect Street on October 5, 2019 from 12:00 to 6:00pm for the Fairbanks Museum Brew event.

Planning Commission 5 Member Board:

- Jim Brown addressed the board with a recommendation from the Planning Commission to reduce the number of Planning Commission members from 7 members to 5 members.
- On a motion by Dennis and second by Tim the board approved the reduction of Planning Commission members from 7 to 5 members.

NEK Communications Union:

- Scott Campbell and Evan Carlson addressed the board to discuss the potential for St Johnsbury's participation in developing a Combined User District made up of 2 or more towns to provide broad band internet service to the community.

Water Treatment Facility Final Design Application:

- On a motion by Tim and second by Jeff the board authorized the Town Manager to submit the loan application for the Water Treatment Facility Final Design and sign the Engineering Services Agreement in the amount of \$263,700.

Wastewater System Capital Improvements:

- On a motion by Jeff and second by Brendan the board approved the Town Manager's recommendations for wastewater capital improvement plans:

Three Rivers Bike Path Construction Award:

- Chad presented the bid results to the select board and reviewed the total project budget and indicated that based on the funds expended to date, and the construction

bids and associated project costs are projected to overrun the previously approved budget.

- On a motion by Jeff and second by Tim the board authorized the Manager to enter into the contract with J Hutchins Inc in the amount of \$386,701.25 and Ray Heath Construction for \$24,480.00.

Fire Department Update::

- Chief Bouffard addressed the select board and indicated that aside from the building the Fire Department is in a good position with equipment and training. The department currently has several open positions within the call department which is common with surrounding departments.
- The board asked what efforts were being taken to increase recruitment and Jon and Chad indicated that they were working on public outreach and also were engaging in conversations with surrounding communities about exploring a regionalized approach to emergency services.

Department of Public Works Update:

- Chad Whitehead, Hugh Wescott and Bart Mitchell reviewed workload for the Department of Public Works through November. Due to labor needs to clean up storm damage in April and May, tasks generally completed earlier in the summer remain incomplete. A proposal was presented to utilize contract assistance to haul winter sand and provide flagging service.
- On a motion by Jeff and second by Tim the board authorized \$20,500 for hauling winter sand and 2 weeks of flagging crews estimated at \$5,600.

Manager's Report: Chad Whitehead provided the following updates:

- The Town had been approved for a Loan Grant award for the Pleasant and Gilman Project and we anticipate documentation coming to the board in the near future.
- Dispatch was successful in receiving a grant from USDA RD for the replacement of a police radio repeater in the amount of \$15,653.
- The Town has reached out to an architect to assist with the replacement of windows and doors for the Welcome Center facility.

Other Business:

- none.
- On a motion by Dennis and second by Tim the board determined there was a need to enter into executive session to discuss a contract and a personnel matter.
- On a motion by Dennis and second by Tim the board entered executive session and invited the Town Manager to attend.
- On a motion by Dennis and second by Jeff the board exited executive session. The Chair had nothing to report.
- The meeting adjourned on a motion by Dennis and second by Jeff.