

## **Meeting of the St. Johnsbury Select Board September 23, 2019 at 6:00 PM-Pomerleau Building**

Present- SB: Kevin Oddy, Chair, Tim Angell, Dennis Smith; Jeff Moore  
Staff-Town Manager-Chad Whitehead; Fire Chief Jon Bouffard;  
Press: KATV; Todd Wellington; News 7

### Public Comment/Agenda Amendment:

- On a motion by Jeff Moore and second by Dennis Smith the board added Finance Report following the Minutes.

### Warrants:

- On a motion by Dennis and second by Jeff the warrants were approved.

### Liquor Licenses:

- On a motion by Jeff and second by Dennis the board approved Whirligig Holdings LLC 1<sup>st</sup> Class liquor license.
- On a motion by Dennis and second by Tim the board approved the 3<sup>rd</sup> class renewals for Kingdom Taproom and Foundry Management LLC.

### Minutes:

- On a motion by Dennis and second by Jeff the board tabled the minutes from 8/26.
- On a motion by Tim and second by Dennis the board approved the minutes from 9/9.

### Finance Report:

- Chad Whitehead reviewed the finance report prepared by Finance Officer Lesley Russ.

### Grand List Adjustments

- On a motion by Dennis and second by Tim the board approved GLA 2019-1 in the amount of \$221.81.
- On a motion by Tim and second by Dennis the board approved GLA 2019-2 in the amount of \$456.39
- On a motion by Dennis and second by Tim the board approved GLA 2019-3 in the amount of \$836.55
- On a motion by Jeff and second by Tim the board approved GLA 2019-4 in the amount of \$10,888.69.
- On a motion by Dennis and second by Tim the board approved GLA 2019-5 in the amount of \$965.05.

### Water and Wastewater project Grant/Loan Approvals:

- On a motion by Jeff and second by Dennis the board approved RF1-251-1 in the amount of \$128,300 for the Long Term Control Plan.
- On a motion by Tim and second by Dennis the board approved RF1-215-2.0 in the amount of \$320,300 for the Pleasant and Gilman CSO Project.

### Fire Protection Service Consortium Grant Application:

- Chief Jon Bouffard and Chad Whitehead addressed the board regarding applying for a municipal planning grant with the Town of Waterford for an evaluation on regionalized Fire Protection Services. The grant would be submitted as a consortium grant with NVDA managing and would include Waterford, as well as other surrounding towns that showed interest in participating. This would require a \$3,000 town match.
- On a motion by Dennis and second by Tim the board approved the application for the grant with a match of up to \$3,000.

Manager's Report: Chad Whitehead provided the following updates:

- Household Hazardous Waste day is scheduled for this coming Saturday behind 1187 Main Street from 9:00am to 1:00pm
- Kickoff Meeting for the Portland Street Scoping Study was held today with Stantec. Anticipate a local Concerns Meeting on 10/28/2019.
- There is a LVRT meeting scheduled for the evening of October 1, 2019. We anticipate members of the Bicycle Pedestrian Committee will attend.
- The Governor will be at the Welcome Center on 10/2 at 11:00 for a ceremony for Downtown Tax Credits.
- DPW workload is getting caught up with pending workload. Chad provided a summary of work done over the last 2 weeks with an update on the next few weeks.

Other Business:

- none.

On a motion by Dennis and second by Tim the board determined there was a need for executive session for a personnel matter.

On a motion by Jeff and second by Dennis the board entered executive session and invited the Town Manager to join.

On a motion by Dennis and second by Jeff the board exited executive session. The Chair had nothing to report.

The meeting adjourned on a motion by Jeff and second by Dennis.