



# TOWN OF ST. JOHNSBURY

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## Select Board Meeting Minutes 51 Depot Square, St Johnsbury, VT May 26, 2020 6:00 PM

Present (virtually via Zoom):

Select Board: Jeff Moore, Kevin Oddy, Tim Angell, Dennis Smith, Brendan Hughes

Staff: Chad Whitehead, Joe Kasprzak, Lesley Russ, Stacy Jewell, Andrew Buckley

Press: Todd Wellington, KATV

Public: George Sayles, Lisa Emmerson, Mathew Ghafoori, Nancy Cohen, Jamie Murphy, Tara Holt, Barbara Hatch

### Agenda Amendments:

- On a motion by Dennis and second by Kevin the board added Parking Review prior to the Water and Wastewater Budget Review.

**Public Comment:** no public comments were made

### Warrants:

- On a motion by Dennis and second by Brendan the warrant for payroll dated 5/15/2020 for the amount of \$34,877.69 was approved.
- On a motion Kevin and second by Dennis the warrant for accounts payable from 5/15/2020 to 5/18/2020 in the amount of \$142,403.78 was approved.

### Liquor License:

- On a motion by Dennis and second by Tim the following Liquor Licenses were approved. Brendan abstained.
  - Bread & Butter Café, LLC 1<sup>st</sup> Class renewal and outside consumption
  - A&G Enterprises Inc. 1<sup>st</sup> Class renewal and outside consumption
  - Riley's Fish Shack, LLC, 1<sup>st</sup> Class renewal and outside consumption

### April Finance Update

- The April finance update was provided by Finance Officer Lesley Russ.

### Parking Policy:

- Town Manager Chad Whitehead addressed the board regarding the use of on street parking spaces, roadways and sidewalk space to assist with local restaurants and retail establishments to get opened up outside. The Manager's office is developing an agreement for businesses to apply for various uses in an expedited manner and will be reviewed as pilot programs.

- In efforts to free up space on Railroad Street the Manager asked the board to lift the parking fees in the lot located behind Anthony's Diner so that employees in the downtown can park there during days at no charge.
- On a motion by Dennis and second by Brendan the board opened the lot to free parking from 7:00AM to Midnight, except during the set up and operation of the Farmer's Market.

**Norwich Solar, Hospital Hill Preferred Site Status Request:**

- Resident Nancy Cohen addressed the board indicating that she was not in support of the board providing a letter of support for preferred site status for this project located adjacent to her property.
- On a motion by Tim and second by Dennis the board tabled the item until such time that representatives from Norwich Solar could address the select board.

**Manager's Report:**

- The Assessor's office is developing final notifications which will be sent out in the next few weeks and they would then be scheduling informal grievances.
- Sunday night is the Parade for St J Academy graduating seniors. Anyone wishing to assist with traffic control should contact the Manager's office.
- June 6 is Yard Debris Day at Oak Street from 8:00am to noon.
- To date the Zoning office has processed 28 permits (compared to 31 last year at this time), issued 13 certificates of occupancy (8 last year), and sent 8 applications to the DAC and/or DRB (7 last year)
- Joe Kasprzak reviewed a tax stabilization agreement which was provided to the Select Board to consider at a future meeting for a project at 623 Concord Avenue.

**Other Business:**

- None brought up.

On a motion by Dennis and second by Tim the board adjourned by unanimous decision.