



# TOWN OF ST. JOHNSBURY

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## **Meeting of the St. Johnsbury Select Board August 13, 2020 at 5:30 PM-Pomerleau Building**

### Present-

Select Board: Tim Angell, Chair, Kevin Oddy, Brendan Hughes, Dennis Smith, Jeff Moore  
Staff: Chad Whitehead, Stacy Jewell (via phone), Rachel Waterhouse, Joe Kasprzak (via zoom), , Tim Page (via zoom), Anthony Skelton (via zoom), Steve Beauregard  
Press: KATV; Todd Wellington (via zoom)  
Public: Dale Deblois, Kim Lemieux, Mike Lemieux?, Nancy Cohen, Jim Brown, Don Smith (via phone), Joe Weith (via zoom), Stephanie Clark (via zoom)

### Agenda Amendments:

- none

### Public Comment:

- Jeff Moore addressed the board and resigned effective immediately due to the fact that he has sold his house and is no longer a resident of St. Johnsbury.
- Tim explained the procedure for filling the vacant seat that is due to expire March 2021. It was determined that from 8/13/20-9/4/20 the select board will be taking letters of interest. The board will review all letters of interest with the plan of making an announcement at the Sept. 14<sup>th</sup> meeting.

### Executive Session:

- On a motion by Kevin and second by Dennis the board voted that there was a need for an executive session to discuss a contractual matter that premature general public knowledge would clearly place the public body at a substantial disadvantage.
- On a motion by Kevin and second by Dennis the board voted to enter executive session and invited the Town Manager and Michael Tarrant to join them.
- On a motion by Kevin and second by Dennis the board voted to exit executive session.
- The chair had nothing to report

### Minutes:

- On a motion by Kevin and second by Brendan the minutes for 07/27/2020 were approved with the correction of Application #4- 212 Pleasant Street Unit #35 for a \$3,000 grant for a \$6,357.78 project. Kevin opposed.

#### Warrants:

- On a motion by Kevin and second by Dennis the warrants were approved.

#### Liquor Licenses:

- none

#### Main Street Revitalization Project:

- Stephanie Clark from White and Burke gave an updated on the Main Street Revitalization project.
- Funding options for the Armory are still being sought. The cost for construction and remediation for the site is estimated at \$5.2 million.
- The Main Street Fire Site is entering phase 2 of the Rural Edge Assessment. The work is expected to be completed between Aug and Sept. of 2020. This phase 2 assessment will let the town and property owner know what is needed for remediation and how to proceed.
- Current Public Safety building is a developable site. Environmental assessment will be completed in the future.
- Nancy Cohen expressed support for moving the project to redevelop the Armory as a Police Station on Main Street Forward.
- The Declaration of Official Intent of the Town of St. Johnsbury to Reimburse Certain Expenditures from Proceeds of Indebtedness was presented to the select board. This would be a tool to help recapture expenses of this project in the future. Town Manager asked the board to adopt the resolution document. On a motion by Dennis and second by Brendan the board adopted the Declaration by unanimous vote.

#### DWSRF and CWSRF Construction Loan Applications:

- Town Manager requested board approval to submit a loan application in the amount of \$8,466,810.00 for water and wastewater project on Gilman Ave. and Pleasant St.
- On a motion by Dennis and second by Kevin the board approved to sign and submit the loan application by unanimous vote.

#### Manager's Report: Chad Whitehead provided the following updates:

- Welcomed Rachel Waterhouse to Management Team
- Steve Beauregard, Director of DPW approached the board provided an update on behalf of DPW with regards to storm damage repair, Under-Cliff project, road grading, staffing and equipment.
- The Town Manager's Office is still working with Catamount Arts and the St. Johnsbury Chamber to finalize plans for art and music event, outdoor market place and dining in compliance with state guidelines. Dates have been determined as 9/12/2020 and 9/26/2020.

#### Other Business

- Jim Brown provided feedback regarding a wash out on Breezy Hill.

- Nancy Cohen presented the select board and town manager with a packet regarding the solar site. It was determined after legal counsel that town would have no further say on the project.
- Kevin commended the town clerk and staff for their job with the elections on 8/11/20.
- Kevin commended the local Post Office on their incredible job making sure ballots got here on time.

On a motion be Dennis and second by Brendan the board adjourned by unanimous decision.