



TOWN OF ST. JOHNSBURY

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Meeting of the St. Johnsbury Select Board January 24, 2022 @ 6:00 pm Select Board Meeting Via Zoom

Present-

Select Board: Kevin Oddy, Dennis Smith, Daniel Kimbell, Frank Empsall

Staff: Chad Whitehead, Rachel Waterhouse, Joe Kasprzak, Stacy Jewell, Kresten Sterling, Bradley Reed

Press: Todd Wellington, KATV

Public: Barbara and Darryll, Tracy Zschau, Steve Isham, David Roth, John Bongaart, Mary Berlejung, Gillian Sewake

Agenda Amendments:

- None

Public Comment:

- None

Minutes:

- On a motion by Dennis and second by Frank to approve the Select Board Meeting minutes from 01/10/2022 with the correction of Kevin Oddy's last name under the DPW Contract section. All in favor.

Warrants:

- On a motion by Dennis and second by Frank to approve the check warrant in the amount of \$86,473.19 dated for 01/14/22. All in favor.
- On a motion by Dennis and second by Frank to approve the check warrant in the amount of \$28,028.69 date for 1/20/22-1/21/22. All in favor.
- On a motion by Dennis and second by Frank to approve the payroll warrant in the amount of \$66,745.49 dated for 01/21/22. All in favor.

Liquor Licenses:

- On a motion by Dennis and second by Frank the following Liquor Licenses were approved.
 - Lamplights Inc.- 1st class renewal and 3rd class renewal
 - Whiskey Den LLC- 1st class renewal and 3rd class renewal

- Caledonia Brewing Company LLC- 1st class renewal, 3rd class renewal and outside consumption renewal.
- PettyCo Junction Country Store- 2nd class renewal
- Martell Enterprises Inc.- 2nd class renewal
- M. and S. Grenier Inc.- 2nd class renewal

Town Meeting Warning and Ballots:

- Kevin Oddy, Chair of the Select Board explained that the second ballot is the correct ballot. He mentioned the change is that James Courchesne is running for constable not him.
- Kevin asked Stacy if there were any additions to the warning or ballot since the deadline was 5 pm on 1/24/22. Stacy said no.
- On a motion by Dennis and second by Frank to approve the Warning and 2nd version of the Ballot. All in favor.

Health Officer and Emergency Management Coordinator Appointment:

- Chad Whitehead, Town Manager explained that the Select Board needs to make the appointment of the Health Office and Emergency Management Coordinator. These duties are part of the Fire Chief's duties.
- On a motion by Dennis and second by Frank to appoint Chief Bradley Reed as the Health Officer and authorize the Kevin Oddy, Chair of the Select Board to sign. All in favor.
- On a motion by Dennis and second by Frank to appoint Chief Bradley Reed as the Emergency Management Coordinator for the Town of St. Johnsbury. All in favor.

DPW Contract:

- Kevin Oddy, explained that revisions have been made and the updated contract appears in order.
- Chad Whitehead, Town Manager mentioned there were no substantial changes. Wages will increase at 3% a year for the next 3 years.
- On a motion by Dennis and second by Frank to approve the DPW Contract as presented. All in favor.

Town Manager's Report:

- Chad Whitehead, Town Manager had the following to report.
- Estimated to have sufficient storage for solids handling through July 1, 2022. Continue to work on a permanent solution. Step 2 design is currently under review at the state level. Chad explained if equipment is needed to be leased prior to purchase the lease amount would be able to be recovered and applied to the final project cost.
- Town Meeting for 2022 will be held virtually.
- Legislation now allows for virtual only public meets. Recommended the Select Board consider remote meetings based on COVID case counts in the area.
- Joe Kasprzak, Assistant Town Manager provided an update on the Armory project. Bay Street Riverfront Redevelopment is in the talks. Working on EPA Coalition environment funding assessment.
- Charter Public Hearings scheduled for Thursday January 27th at 5 pm and Thursday February 3rd at 5 pm. Will follow up with legal about a physical presences or if just a virtual presences is ok.

- Final rule for ARPA has come out. VLCT is currently reviewing and summarizing the information and will hold a training soon. Chad mentioned from what he has reviewed there seems to be substantial changes that could be beneficial to the Town. Will continue to hold APRA Committee meetings. The next meeting is scheduled for Thursday January 27th at 10 am.

Other Business:

- Kevin Oddy, Chair of the Select Board asked what the board's pleasure was with regards to virtual select board meetings.
- On a motion by Dennis and second by Frank to host the next Select Board meeting scheduled for 2/14/22 via zoom and continue to re-evaluate at each meeting. All in favor.

On a motion by Dennis and second by Frank the board adjourned by unanimous decision.