

# Board of Civil Authority

2/5/2025

The Board of Civil Authority met at 5:30pm in the Town Office building.

Present were: Selectboard Member & Chair of BCA Kevin Oddy, Town Clerk/Treasurer Stacy Jewell, Brent Abare, Stephanie Churchill, Durward Ellis, Chase Empsall, Frank Empsall, Diane Holmes, Robert Holmes, William Hyde, Loraine Janowski, Tristan Lemieux, Jane Pompeo, Heather Whitemore, Janssen Willhoit, Lynn Wurzburg, and James Young.

Public Comment: None.

Oath of Office: Town Clerk Stacy Jewell gave all Justice of Peace their oaths for the new election term of 2025-2027.

Election of Chair & Vice Chair: A motion by Janssen Willhoit, seconded by Chase Empsall to have Kevin Oddy be chair of BCA, motion passed unanimously. A motion by Fran Empsall, seconded by Janssen Willhoit for Brent Abare to be vice chair of BCA, motion passed unanimously.

Discussion of polling place for Town Meeting: A motion by Frank Empsall seconded by Diane Holmes to hold Town Meeting Voting at the Town Office Building, 51 Depot Square, motion passed unanimously.

Discussion of hours of polling: A motion by Chase Empsall, seconded by Janssen Willhoit for the polling hours to be 8:00am-7:00pm, motion passed.

A motion by Frank Empsall, seconded by Stephanie Churchill to continues to use drop box for early voting, motion passed unanimously.

A motion by Chase Empsall, seconded by Diane Holmes, to continue to process absentee ballots prior to election day, motion passed unanimously.

Other Business: There was a discussion of the checklist review and biannual purge. Town clerk reviewed who will marry and handed out updated marriage info to those who will.

On a motion by Chase Empsall, seconded by Stephanie Churchill meeting was adjourned at 6:15.

Minutes written by: Stacy Jewell\_\_\_\_\_

Minutes approved by: Kevin Oddy\_\_\_\_\_