

Meeting of the St. Johnsbury Select Board August 12, 2019 at 6:00 PM-Pomerleau Building

Present- SB: Kevin Oddy, Chair, Tim Angell, Brendan Hughes, Dennis Smith; Jeff Moore
Staff-Town Manager-Chad Whitehead; Assistant Town Manager- Joe Kasprzak; Town Clerk
Stacy Jewell

Press: KATV; Todd Wellington

Public Comment:

- Scott Campbell requested to be on the next agenda to discuss Communications Union Agreements.
- Susan Aiken at 100 Pearl Street, addressed the board about some concerns about the parking lot located adjacent to her building.

Warrants:

- On a motion by Dennis and second by Jeff the warrants were approved.

Liquor Licenses:

- Salt Bistro Class III, the applicant addressed the board. On a motion by Dennis and second by Jeff the board approved the class III liquor license for Salt Bistro. Brendan abstained.

Minutes:

- On a motion by Dennis and second by Brendan the minutes for the 7/22/2019 Select Board Meeting were approved. Jeff abstained.

Appointments:

- On a motion by Dennis and second by Jeff, Barry Waldner was appointed to fill a vacancy in the Development Review Board as an alternate.

WPL 277-2.0 Amendment:

- On a motion by Jeff and second by Dennis the board approved loan amendment WPL 277-2.0 for the amount of \$112,000.00 for Water Infrastructure Preliminary and Final Design for the Gilman and Pleasant Streets Infrastructure Project.

Town Tax Sale Representative:

- On a motion by Tim and second by Brendan the board appointed Kevin Oddy to act on behalf of the Town for the Tax Sale scheduled for August 22, 2019.

2019 Tax Rates:

- On a motion by Dennis and second by Jeff the board adopted the tax rates as presented by the Town Clerk, Stacy Jewell as follows:

Description	Budget	Tax Rate
General Fund	\$2,374,380.00	\$0.4337
Special Appropriations	\$295,570.00	\$0.0540
Special Services	\$1,161,315.00	\$0.4844
Highway Fund	\$2,291,960.00	\$0.4187
Local Agreement	-	\$0.0019

Wastewater System Capital Improvements:

- On a motion by Jeff and second by Brendan the board approved the Town Manager's recommendations for wastewater capital improvement plans:

- Wastewater Fund Balance: \$912,000.00

195 Bay Street trunk line segment	\$60,000.00
Boynton and Green St sewer	\$400,000.00
Higgins Court sewer line replacement	\$94,500.00
Pearl Street sewer relocation	\$54,700.00
Biosolids processing upgrades at WWTF	\$1,000,000.00
Wastewater Treatment Facility tractor	\$43,000.00
Water meter replacement	\$268,000.00
	\$1,920,240.00

Road Standards:

- On a motion by Dennis and second by Brendan the board approved the Road Standards as presented by the Town Manager.

Co-Op Grant Agreement:

- Assistant Town Manager, Joe Kasprzak addressed the board with Rich Whitt of the Caledonia County Cooperative.
- The Rich indicated that the match provided by the Co-op has been secured.
- Kevin asked if the Co-op was intended to be located in St Johnsbury and Rich indicated it would.
- On a motion by Dennis and second by Brendan the board authorized the use of \$3000.00 of Economic Development Reserves for the grant and authorized the Town Manager and Assistant Town Manager to accept and sign the grant agreement.

Tax Stabilization Guidelines:

- Joe Kasprzak presented the board with draft amendments to the tax stabilization guidelines. On a motion by Tim and second by Dennis the board approved the revised guidelines as presented.

Replacement Equipment- Vaccon Blower:

- On a motion by Jeff and second by Brendan the board authorized the purchase of replacement blower for the vaccon truck in the amount of \$22,000.

Manager's Report: Chad Whitehead provided the following updates:

- The Railroad Street/ South Main Street bicycle pedestrian project received no bids, and the Town intends to rebid the project.
- The Three Rivers Bike Path/ NBRC and the demolition of the KC Rental building projects are currently out for bids.
- The Town's land application program is being tested by the State for PFAS.

Other Business:

- The board mentioned painting of the yield at the top of Higgins Hill and Daniels Farm Road and asked when the roadside mowing would be taking place.
- Al Dunn indicated he received a complaint about water in a basement and the board suggested the complaint be directed to the Manager's office in the future.

The meeting adjourned on a motion by Dennis and second by Tim.