



TOWN OF ST. JOHNSBURY

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St. Johnsbury Bicycle/Pedestrian Committee
Friday, March 20, 2026
11:00 AM– Town Conference Room, 3rd floor

Minutes:

Present: Susan Cherry, John Raser, Sarah Gagne, and Joe Fox by phone

After some consideration of the date, it was determined that May 2, 2026 will be the best option. Sarah will check with Chad on the permitting process to secure 4 Seasons Park. It will be 10-1. We will need electricity to the tent near the warming shelter to provide the licensing machines with power.

We will need 2-3 volunteers to serve as helmet fitters; 2-3 volunteers to work with the licensing machine and 2-3 volunteers to work the food tent.

Green up is happening the same day and Sarah will check with Tara Holt about Academy students and the gardening that might be happening the same day (may be the Friday before).

The Farmer's Market is starting June 10 – so there will be time to mulch and seed the area so that grass is ready for traffic by then.

We are looking at closing off the section of Winter Street between Summer and Main for the event to spread out.

Tasks to complete:

John will:

- Check on availability of bike lending;
- Diane Gibbs-NVRH for helmets
- Tent rental
- Smoothie Bikes
- Bike Repairs
- Publicity signs
- Send Canva Flyer to Sarah for distribution

Susan will:

- Invite Adam to next meeting – PD tables and chairs; helmet fitters
- Invite Gillian to next meeting
- Check with Kiwanis about grills
- Check with Elks about Food
- Coordinate volunteers to man food booth
- Secure tables and chairs for booth
- Get minutes out and agenda for April 3 (11 AM) – next meeting

Sarah will

- Reach out to Megan Peak about the licensing machine;
- Consider any games for kids
- Distribute publicity flyers (Canva from John)
- Check with Chad about the permit
- Get out a press release

Joe will:

- Look over google check list and make sure all is covered
- Check with Chris Dussault about a bike trailer (bikes to John before Saturday)
- Joe is in town until Thursday and will help where possible

Other items:

- The Rail Trail will be worked on this summer – but activities are being planned for the Pavillion (last Friday in June – Rhythm and Rails)
- Next meeting April 3 11 AM – 3rd Floor Town Conference Room

Respectfully submitted,
Susan Cherry