

Town of St. Johnsbury
Design Advisory Committee

51 Depot Square, 3rd floor, St. Johnsbury, VT 05819

Design Advisory Committee

September 2, 2026 – Draft Minutes

Members present: L Higgs, A Wheeler, G Sewake

Members absent: T Turek, A Moriarty, M Hughes, S Gagne, D Cummings,

Others Present: Hem & Stitch business owner Susannah Allen

Approval of Minutes – July 8, 2026

No quorum – tabled until next meeting.

New Business

- **Hem & Stitch – sign application**

Members present reviewed the sign design presented by the business owner. Although a quorum was not present to officially recommend approval of the design, committee members noted that the sign appears to meet bylaw requirements.

The committee will check with the Town Manager to confirm the approval process for applications in the absence of a Zoning Administrator.

Old Business updates if available

- **Smoke & Vape Shop**
- **Rural Edge windows**
- **Draft – Resource document**

All tabled until the next meeting.

Other Business

The DAC would like to meet with the new Zoning Administrator when they come on board to explain the importance of that role in facilitating communications between applicants and the committee. Co-chair Higgs will reach out to the Town Manager to request this.

Next Meeting: October 7, 2026

Minutes by G. Sewake