



# TOWN OF ST. JOHNSBURY

Planning Commission  
St. Johnsbury, VT 05819  
Tuesday 07/16/2024  
7:00pm Meeting  
St.J. Welcome Center  
*Minutes*

Confirm Quorum of Members Present:

Jim Brown, Chair  Ben Copans, Vice chair  Larry Dolan, Secretary  Ben Deede  Open   
Others attending: Matt Walsh

Planning Commission meeting

1. Open Meeting. 7:06pm
2. Agenda changes. None.
3. Public Comment. None
4. Approval of Minutes from 06/18/2024. Larry motion, Ben D. second. Motion passed with noted changes.
5. Elect officers for 2024-2025. Larry nominated same group, Ben second. Nomination passed.
6. Town plan. Continued work on form and topics. Provide more details on topics. Look at current returned questionnaires. Plans for continued outreach. Discuss timetable. Next PC meeting plans.
  - a. End date to tally all questionnaires 9/02/2024.
  - b. Timeline. 2<sup>nd</sup> and 4<sup>th</sup> Monday in April for final TP2025 approval. 3/18/2025 for PC public hearing. 2/18/2025 PC meeting, motion TP2025 to public hearing. 6 meetings till 2/18/2025.
  - c. Topics, keep current Public Service, add references. Indent lines like an outline.
    - i. Energy committee will update their input.
    - ii. Influences function within town plan.
    - iii. Contact ped/bike committee.
    - iv. Knob parking.
    - v. Add a welcome wagon as more detail to topic.
    - vi. PC members should write up more detail and specific TP2025 details.
  - d. Departments in Town will provide direct input. Matt will receive input from Chad, Joe.
  - e. Next PC meeting. Maybe chair can do Zoom meeting.
7. Bylaw Modernization. Additional updates to VT statutes and laws regarding Act 250, HOME act. Plan for PC public hearing, SB public hearing. Special meeting 8/06/2024 for motion to PC public hearing. Look at Sept., October for final draft and public hearings.
  - a. Chad, Joe, Matt meet with Place Sense on 7/23/2024. Final draft.
  - b. PC public hearing for Bylaws 9/17/2024 at 6pm.
  - c. Murals changes, Bay St. changes to mixed use.
8. Town manager report. Lots of public comment concerning drug dealers in town.
9. ZA report. Twice as many permits issued than last year at this time.
10. Conclusions- Next activities, actions. As previously noted.
11. Close meeting. Ben D. motion, Larry 2<sup>nd</sup>. Motion Passed. 8:42pm.